



## BSD#7 LRSP Strategic Objective ACTION PLAN:

### 4.02 OP Maintain Facilities 2012-13

**Strategic Objective (SO):** 4.02 Maintain adequate and equitable school facilities conducive to an effective learning and working environment.

**Topic of Strategic Objective (SO) e.g., Math, PEAKS, etc.:** Building Reserve and Capital Project Programs

**Leader:** Kevin Barre

**Team Members:** Steve Johnson

**Action Plan Projected Completion Date:**

June 2013

**Evaluation Plan:** *Describe steps you will take to determine if you have reached this strategic objective.*

Evaluate timeframe goals to determine if action steps are completed as planned.

**Best Practice Investigation:** *What information is uncovered looking at best practice in relation to this strategic objective.* APPA/AHEFO recommended standards for maintenance investment levels (vs. desired condition outcomes) were evaluated, and the 3%-of-CRV Strategic Objective was recommended by the Long Range Facilities Planning (LRFP) Committee as appropriate for the District.

Action Steps	Who	Timeframe
What actions will be taken to achieve this SO? Include what staff may need to learn to accomplish this SO.	Who will be responsible for what actions?	What is a realistic timeframe for each action?
1. Develop Elementary and High School District Capital Projects Programs and submit to the Trustees for Approval.	1. Kevin Barre and LRFP Committee.	1. January 2013
2. Submit Elementary Building Reserve levy to voters in Spring 2013 to achieve 3% of CRV for a period of 5 years, beginning in 2013 through 2018.	2a. Steve Johnson for election process with needed assistance from Kevin Barre, Mike Waterman and Lori. Ross.  2b. Kevin Barre and LRFP Committee Utilizing Capital Projects Program, updated FCI data and other maintenance management plans as input to the Building Reserve Levy development.	2a. Elementary District levy election - May 2013  2b. March 2013
3. Update Elementary and High School Facility Condition Inventories, combine old databases and upgrade to current FCI software. Use information as part of Building Reserve Levy justification and funding needs.	3. Kevin Barre and District Consultants	3. March 2013

**Progress expected by the end of the year:** The District will have defined Elementary District facility maintenance needs and will have received voter approval to extend the Elementary District Building Reserve Levy. The District will continue to develop Facility Condition Inspection information and Capital Project needs to forecast long range requirements, as well as, evaluate current funding with projected needs as justification to further increase the building reserve levies to achieve 3% CRV.